



# Wilson Country Club

## Rules & Regulations

Welcome to Wilson Country Club. We look forward to you joining our family. The purpose of this packet is to acquaint members with the activities, and rules and regulations of Wilson Country Club. Members are to read, carefully and completely, our packet covering the complete rules and regulations detailed below. If you have any questions, please do not hesitate to seek clarification or further information from our General Manager and staff.

It is the goal of Wilson Country Club to offer its membership the best of all facilities as to guarantee complete satisfaction of all our members. Comments and suggestions from any member are welcomed and easily communicable through your General Manager, Board of Directors, and Committee Chairpersons.

### **MISSION STATEMENT**

*Wilson Country Club is a progressive full service golf and country club committed to continuous improvement in providing superior quality service and facilities to our members, families, and guests; we will be responsive to our members' expectations of golfing, dining, tennis, pool and special events activities.*

### **VISION STATEMENT**

WCC is the community leader in creating the full-service country club experience in the immediate Wilson County, NC, area. The members and their families are the focus of everything we do. We know our members, where they are and where they are headed. We are dedicated to our members. We believe in treating our employees, suppliers, and our colleagues and all those we serve while doing business with the highest levels of honesty, integrity, consideration, and respect. Our employees are the source of our success. As an organization, we bring excellence in operations to the art of the country club experience. We bring to the members the right products at the right time with exceptional service. Working together, we have a bright future because we focus on the member's needs. All these things mean success – for our members, our employees, our stockholders, our suppliers, and our community.

These are the things that make us great. These are the things that make us WCC.

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# Office/Clubhouse Rules & Regulations

## *I. Administrative Office*

- A. The office hours are:
  - 8:30AM-4:30PM on Monday through Friday
  - Closed on Saturday and Sunday
- B. Office is closed on the weekends and holidays.

## *II. Billing*

- A. Statements are based on a calendar month. Full payments are due the 15th of each month. An 18% finance charge and \$25 late fee will be added if payment is not received by month end. Dues are billed one month in advance.
- B. Please remember to sign all of your charge tickets. When signing your charge tickets please include your account number.
- C. We offer the option to have your payment drafted every month. Accounts can be drafted through a credit card or through a bank account. Accounts are drafted on the 15th of each month. Please contact the Controller if you desire to have your account drafted.
- D. Food and Beverage minimum spending is implemented in phases. The letters listed below correspond to the first letter of your last name, and indicate in which months your quarter begins:
  - A—G Quarter begins: January, April, July, October
  - H—O Quarter begins: February, May, August, November
  - P—Z Quarter begins: March, June, September, December

The bottom left hand corner of your statement has balance of unspent minimum.

## *III. Clubroom/ Grover's Grill Dining Services*

- A. The hours listed refer to the food service. It is most helpful if the order can be turned in to the kitchen fifteen minutes prior to closing hour.
- B. Reservations for use of dining facilities are requested in order that you may be assured better service.

C. Hours of Operation are seasonal some suggested hours are below

	<b>Grover's Grill</b>	<b>Upstairs Dining Room</b>
<i>Monday</i>	<i>11:00am-7:00pm (No Food Service)</i>	<i>Not Open</i>
<i>Tuesday</i>	<i>10:00am-7:00pm(Kitchen Closes at 6pm)</i>	<i>Not Open</i>
<i>Wednesday</i>	<i>10:00am-8:00pm</i>	<i>T B D</i>
<i>Thursday</i>	<i>10:00am-8:00pm</i>	<i>T B D</i>
<i>Friday</i>	<i>10:00am-8:00pm</i>	<i>T B D</i>
<i>Saturday</i>	<i>9:00am-7:00pm</i>	<i>Not Open</i>
<i>Sunday</i>	<i>9:00am-7:00pm (Kitchen Closes at 6pm)</i>	<i>T B D</i>

**\*\* Regular Menus are available in both Dining Room & Grover's Grill\*\***

D. Private parties are to be arranged with the Special Events Coordinator. Use of professional entertainers must have prior approval. The member will be responsible for all indebtedness incurred, the conduct of all guests and any damage to Club property.

E. Club dinner dances are restricted to those with dinner reservations.

F. Approved chaperons must be present for all children and teen parties.

G. Alcoholic beverages may not be served to minors at any function held at the Club.

H. Members are not allowed to enter any service area at any time, nor are they allowed to serve themselves from these areas.

### **III. Dress Code**

A. The Clubroom is Country Club Casual. Country Club Casual is defined as follows:

-Gentlemen: Jackets optional. Slacks, golf shorts, collarless dress shirts, polos, collared shirts, golf sweaters, and denim is permitted. No shorts, or tee shirts are allowed.

-Ladies: Slacks, skirts, dresses, Bermuda shorts, Capris, sleeveless blouses, denim and dress tank tops permitted. No short shorts, or tee shirts are allowed.

B. The Grille Room dress code is athletic and casual attire.

C. Dress code policies apply to all adults, children and guests. Members are responsible for the attire of their children and their guests. Members and their guests are expected to dress in good taste at all times. Acceptability of an individual's attire will be determined by Club Management and improperly attired members or guests will be denied access and service.

#### *IV. Locker Rooms*

- A. There are a limited number of golf lockers available. If you desire one, contact the Golf Shop during business hours and we will be happy to assign one to you.
- B. No children under 16 years of age will be allowed in the locker rooms without a parent.

#### *V. Tipping*

- A. Wait staff and bartenders receive a guaranteed hourly wage that is generated from an 18% service charge added to the member's food and beverage tickets. The service charge will be pooled and distributed to all of our service staff to contribute to their hourly wage. If you feel your server has gone above and beyond, please feel free to leave additional gratuity. This is optional and based on your experience with Wilson Country Club.

## Special Events Rules & Regulations

#### *I. Room Rental Fees & Requirements, see Banquet Events section on our web site for all pricing*

- A. All events must be held by a member or sponsored by a member in good standing. There are no room rental fees for members or their immediate family. All non-member events will be responsible for a non-refundable food and beverage deposit determined by the size of your function and room rental fee based on the criteria listed below.

-Main Ballroom- Overlooks the practice putting green, water features, and 18<sup>th</sup> hole. Seats up to 180 guests for a sit-down meal and 250 for hors d'oeuvres style parties. A partition wall may be assembled in the Main Ballroom for meeting room needs.

-Club Room- Serves as the primary dining facility for the membership. Overlooks the 1<sup>st</sup> and 10<sup>th</sup> tees as well as the practice putting green and the 18<sup>th</sup> hole. This room is made available for private parties that exceed 180 guests, is booked in conjunction with the Main Ballroom, and bar service is mandatory.

-Azalea Room- Seats up to 70 guests for a sit-down meal or 100 guests for hors d'oeuvres style parties.

-Pool Recreation Room- Great for kid's birthdays and casual get togethers.

-Dogwood Room- Our smallest private room. Accommodates meetings, lunches or dinners for 8 guests or less.

## *II. Equipment Rental*

- A. Wilson Country Club possesses many of the basic supplies required for your event. The food and beverage charges include the use of any tables, chairs, white table cloths and napkins, a limited array of colored linen napkins, flatware and glassware that we may own or lease.
- B. Should your event require the rental of additional tables, chairs, special linen, special flatware, or special glassware above and beyond what we might own, you will be provided *in advance* a list of expenses that shall be added to the total function cost.

## *III. Decoration Policy*

- A. We encourage you to make your event festive by decorating in any manner that does not cause damage to the Club facilities. Attaching items to the walls or ceiling in any room is strictly forbidden. Members and guests are welcome to use any of the Club's reflector mirrors and votive candles free of charge.
- B. All decorations must be removed at the conclusion of the event unless approved in advance by Club Management. The Club shall not be held responsible for items left overnight. A fee may also be assessed at the discretion of Management should excessive cleanup be required at the conclusion of an event.
- C. The event host will be held responsible for any damages caused to the Clubhouse or Grounds by any guest.

## *IV. Other Policies*

- A. The following rules are to ensure complete success for your event. Please read them and sign in the space provided.

- All food and beverages must be provided by the Club with the exception of specialty cakes.

- All food and beverage pricing is subject to 21% service charge and any/all applicable sales taxes.

- No food that the Club prepares for banquet functions may be taken from the premises unless pre-approved by Club Management.

- Menus must be finalized two week prior to the event date.

- All functions must be billed to a member account.

#### *IV. Continued*

-All non-member functions must pay the associated *non-refundable* room rental fee and a food and beverage deposit in order to secure the room. Once the deposit is received you are assured the space and *cannot* be bumped.

-Final payment for non-member events is due at the completion of the event. Cash, checks and credit cards are accepted.

-Final guest counts are due a minimum of 72 hours prior to the scheduled event. Guest counts may increase but may not be decreased after that point. The culinary department is prepared to cover up to 5% more than the guaranteed number in the event that your guest count increases within the 72 hour window.

# Swimming Pool Rules & Regulations

## *I. Hours Of Operation/ General Information*

A. The normal pool season is Memorial weekend through Labor Day.

Monday– Saturday	11:00AM-8:00PM
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Sunday	12:00PM-7:00PM
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B. The pool is available to all members and their immediate families at no charge. Members must sign themselves and their guest in at the gate when arriving. There is a \$10.00 guest fee charge for out-of-town guests and a \$10.00 guest fee charge for in-town guests (limited to four visits season).

C. Private pool parties may be arranged through the Special Events Coordinator.

D. The Pool Manger and lifeguards are in complete charge of the pool. They have the authority and obligation to see that all pool regulations, as established and approved by the Board of Directors, are adhered to in order that the safety of all members is assured.

E. Horseplay will not be tolerated. Violators will be restricted from the use of the pool.

F. Personal coolers or food and beverage are not allowed to be brought to the pool, unless they are brought in a WCC cooler purchased from the Grover’s Grill.

G. Private swim lessons are available. Contact the Administrative Office for complete details.

## *II. Baby Pool*

A. No child over four is allowed in this pool.

B. Children in this pool are the sole responsibility of their parents.

C. Babies in diapers are allowed with water proof pants.

## *III. Snack Bar*

A. Hours Of Operation

Monday—Saturday	11:00AM—8:00PM
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Sunday	12:00PM—7:00PM
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\*Food service hours are 12:00 noon till 6:00 pm daily

B. Please be sure to sign all tickets. Please be sure to include your account number when signing for food and bar check.



#### *IV. Pool Rules*

- All members must sign in at the gate.
- Children under 9 must be chaperoned.
- No glass or gum allowed in the pool area.
- Proper swim attire required. No cutoffs.
- No use of pool after hours.
- Baby pool is for children under 4, accompanied by an adult.
- Balls and flotation devices at the discretion of the Pool Manager.
- No running or pushing on the pool deck.
- Active cold, skin infection or communicable disease will be excluded from the pool.
- No standing or playing near lifeguard stands.
- Advise lifeguard in advance of physical problems.
- Pool area cleared during electrical storms and will remain closed until re-opened by the lifeguard. The lifeguard in charge will also be responsible for determining when the pool will be opened in bad-cold, rainy, damp weather.
- Violations of rules will result in disciplinary actions.
- No tennis balls allowed in pool area.
- No standing or sitting on shoulders.
- No goggles on the slide.
- Must go down slide feet first.
- Only one person on the slide at a time.

#### *V. Continued*

- No flotation devices allowed on the slide unless the parent/guardian is at the bottom of the slide to catch the child.
- At pool break only adults 18 and over are allowed in the pool.
- No sitting on the steps in the pool during pool break.
- Children under 12 must pass a swim test to swim in the 9-foot area.
- Babies in diapers must wear rubber diaper covers.
- No dogs or pets are allowed in the pool area.



## *II. Continued*

- Personal coolers (ice chests) are not allowed on the course. Please support your club by purchasing beverages and food from Grover's Grill.
- Each player must have a golf bag and set of clubs.
- All play must start on number 1 tee at all times and on all days unless permission to do otherwise is obtained from the Golf Shop.
- Groups of five may play only if cleared by Golf Professionals.
- Groups of five will not be allowed when course is heavily occupied.
- All groups are strongly encouraged to maintain their starting interval with the group ahead.
- Twosomes may play on Saturdays beginning at 11:00am and all day on Sundays. Allow faster players to play through if there is an open hole ahead of your group.
- When arriving at the green, carts (driven, powered, pushed or pulled) are to be parked between the green and next tee on the cart path. This will allow the following players to play to the green as soon as you complete play at the hole and are off the green.
- Repair ball marks on the marks on the greens.
- Use rakes prior to leaving bunkers. Leave rakes outside bunkers when done.
- A member must accompany guests on weekends and holidays.
- Players stopping for lunch may lose their position on the golf course. Please check in with the Golf Shop prior to starting the back 9, if you have stopped for lunch at the turn.
- Children under 15 years of age are not to be allowed on the golf course before 2:00pm on Saturday and 3:00pm on Sundays and holidays unless accompanied by a parent.
- Except for scheduled open tournaments, in-county guests are restricted from playing the golf course more than one time per quarter.
- Members and/or their dependents that do not have an established handicap will not be permitted to play in Club tournaments.
- Members and/or their dependents that have been a member for less than 90 days and have not established a handicap may be assigned a temporary handicap by a Golf Professional.
- Members and/or their dependents that have been a Club member for 90 days or longer will be given a handicap by the Golf Professional for in-club or out-of-club use in a tournament. All handicaps for these members must be established by posting scores as played.

## II. Continued

-Proper attire is required at all times for all golfers on the golf course, putting green, and driving range.

-Gentlemen: No denim or blue jeans of any kind.

No swim wear or cutoffs.

Collared shirts with sleeves are required. Most turtleneck styles are considered "collared".

Only Bermuda length shorts are permitted.

-Ladies: No swim wear or cutoffs.

Collared shirts with sleeves are required. Most turtleneck styles are considered "collared".

No tank tops or halter tops.

Only Bermuda length shorts are permitted.

-USGA rules are in effect when local rules override. The local rules, to be effective must be announced in the Club Newsletter and posted on the bulletin board, and it shall be the player's responsibility to keep informed and knowledgeable of playing rules.

-Only non-metal spikes are permitted.

-Golfers may receive a handicapped flag by turning in a physician's note to the Pro Shop.

-Handicapped flags will be issued in two fashions:

-Permanent Flags: Golfers with a long term disability must apply to the Golf Committee to receive approval for a permanent flag. A physician's statement is mandatory.

-Short Term: Golfers with a short term disability may obtain a flag through the Head Golf Professional.

-Golfers with handicapped flags are to stay 30 feet from the edge of the green and are not to drive on par 3's.

# Tennis Rules & Regulations

## *I. Hours of Operation*

### A. Pro Shop

Monday	Closed
Tuesday—Friday	8:00AM—5:00PM
Saturday	8:00AM—4:00PM
Sunday	1:00AM—4:00PM

### B. Court Hours

Clay Courts	Dawn—Dusk
Hard Courts	Dawn—Dusk

## *II. Lessons*

A. Lessons are available from the Tennis Pro. Additional information regarding group lessons is available in the Club's monthly newsletter. For more information regarding private lessons, contact the Tennis Pro Shop.

## *III. Tennis Rules*

A. Only smooth soled tennis shoes are allowed on the courts.

B. Full tennis attire must be worn at all times on composition and hard courts.

C. All members must register their guests in the Tennis Shop before playing. Members will be charged \$10.00 (week days) and \$12.00 (week-ends and holidays) for each guest. Non-members who are residents of Wilson County may be a tennis guest of a Wilson Country Club member one time per month. Non-members who are residents outside Wilson County may be a tennis guest unlimited number of times per month during the week day and one time per month during the week-end. Out-of-town in-house guests are welcome and no guest fee is charged.

### *III. Continued*

D. Courts may be reserved one day in advance by calling the Tennis Shop at (252)291-6199.

Reservations for Sunday are taken as early as Friday beginning at 8:00am. Reservations are on a first come first serve basis and can be made until all courts are full. In the event a reserved court is not occupied within 15 minutes after the reserved time that court will be open to anyone waiting to play.

E. Adults have priority to reserve composition courts on Saturday and Sunday. Juniors may reserve hard courts on Saturday and Sunday.

F. At night, members are asked to conserve lights by playing on adjacent courts. At the completion of play, all lights should be turned off by the last players leaving the courts.

G. Please be responsible and care for your courts at all times.

# Membership Rules & Regulations

## *I. Stockholders*

- A. Members can be stockholders or non-stockholders. Non-stockholders will have no voting rights in the club.
- B. No member may own more than forty shares ( par value of \$25/share) of stock except by majority approval of the Board of Directors.
- C. Each stockholder shall have one vote for each share of stock held at any stockholders meeting or special vote called.
- D. Stock may be transferred from spouse to spouse in exchange for a fee to be established by the Board of Directors. The stock of a deceased member maybe transferred to a surviving spouse at no charge. Stock may not be transferred otherwise.

## *II. Couples Policy:*

A. Members may have a signification other and their dependents, as defined in our Membership classifications, included in their membership as long as they meet the following guidelines: Couples do not have to be married, but must reside at the same residence, and be a “couple”. The member agrees to be responsible for all charges incurred by all family members within their membership.

## *III. Reinstating a Membership*

- A. A member who is returning to the Club before they have been out a full 1 years must pay the dues and capital dues that they would have paid if they continued with their membership.
- B. A member will have the equivalent number of months they have been out of the club to pay back their dues and capital dues. For example, if a member is out of the club for 6 months and would like to rejoin, they will have 6 months to pay their back dues and capital dues, as well as paying monthly current dues. Also, once a member has rejoined, they must wait the same amount of time they were out to change membership classifications.
- C. If there is an assessment during the time that you were not a member, you will be responsible for paying fees the assessment on the same terms as offer to the membership at the time of the assessment.

**Notes:**